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2019 PARIS FAIR VENDOR APPLICATION COMPLETED APPLICATION AND \$100 DEPOSIT DUE BY JULY 1, 2019

Name of Business and Contact Name _____

Address: _____

City: _____ Province/State: _____ Postal/Zip Code: _____

Cell: _____ Other Phone: _____ Email: _____

Website: _____

Detailed Description of Products or Services: _____

NEW FOR 2019 The Grandstand will no longer be an enclosed vendor space.

<u>Booth/Space Specifications</u>
<p><u>Product or Service Vendor Space</u></p> <ul style="list-style-type: none"> • 10' X 10' • Includes access to one 15A-110V plug per vendor, ext. cord not provided • \$450 per booth
<p><u>Food Vendor Space:</u></p> <ul style="list-style-type: none"> • Includes access to one 15A-110V plug per vendor, ext. cord not provided • \$450 per booth
<p><u>Non-Profit Community Space:</u></p> <ul style="list-style-type: none"> • 10' x 10' One Day Only • Hydro not included • No sales • 3 One Day Passes Incl. • Limited space available – contact the Fair Office to determine if you are eligible

<u>VENDOR REQUIREMENTS</u> (PLEASE COMPLETE THE FIELDS BELOW)	
Vendor Booth	_____ @\$450/Booth = \$ _____ .00
Non-Profit Community Info Booth	_____ @\$0/Booth = \$ _____ .00
# of Food Vendor Spaces:	_____ @\$450/Booth = \$ _____ .00
# of Additional Hydro Plugs:	_____ @\$55/Plug = \$ _____ .00
# of Additional Vendor Passes	_____ @\$7.00/each = \$ _____ .00
<u>Total</u>	_____ \$
Credit Card# _____	Expiry _____

The sale of lottery or raffle tickets are not permitted on the premises without prior approval from the PAS Board of Directors.

The following are prohibited from distribution: Firearms, Weapons (including knives, swords and toy knives or swords), Smoking and Drug Products (including paraphernalia, oils and seeds), Candy Apples, Popcorn, Explosives, all other products deemed inappropriate by the Paris Agricultural Society)

See pages 2 and 3 for contract terms and conditions

PAYMENT TERMS:

Payment can be made by cash, debit, Visa, Mastercard, Bank drafts, Certified personal Cheques & E-transfer to tracy@parisfairgrounds.com. Only contracts paid in full by Aug 1,2019 will be guaranteed a space.

No refund will be provided for cancellations after Aug 2, 2019. A partial refund will be provided to vendors with written cancellation received before Aug 2, 2019 less a \$50.00 Admin Fee.

Preference will be given to returning vendors first.

LIABILITY INSURANCE

Vendors must file proof of General Liability Insurance in the amount of not less than two million, naming Paris Agricultural Society as an additional insured with the Fair Office. Dates on the policy are to encompass Labour Day Weekend including setup and teardown days (Aug 28'19 – Sept 3'19).

NOTE: This must be received at fair office prior to setup or setup will not be allowed.

VENDOR GUIDELINES

No vendor may sublet the space allotted to him without written consent of the PAS Management.

Booth contracts are valid for 2019 fair only, contract doesn't imply that the same space will be contracted for the following year.

All cooking vendors must have a fire extinguisher of no less than 40BC or Type K.

Open fires, smoking, the use of candles or other open flame is strictly prohibited in any booth.

Qualified staff must be at the vendor booth at all times during the operating hours of the Fair. Booths may not be left unattended.

The space provided is for sale and/or display of products or services specified on this contract and authorized by the Fair Management.

Vendors must confine their product and/or advertising activities within the limits of their allotted space. Salespersons are prohibited from operating in the aisle or from distributing advertising matter in any other location on the Fairgrounds.

The Vendor agrees to reasonably cooperate with the other vendors and not to interfere with them or create any nuisance to them, visitors or Paris Fair staff and volunteers.

No alcohol or cannabis products may be brought to, or consumed in, vendor space.

Booths must be secured at night by the owners themselves before leaving the grounds.

FOOD VENDORS and FOOD SAMPLING

Food Vendors are required to complete the Brant County Health Unit Special Event Food Provider Application at least 30 days prior to the Fair. Usual food safety rules apply to Food Sampling.

Grease, fats and oils may NOT be dumped in sewage disposal pits. Vendors will be subject to additional fees should this occur.

BOOTH SET-UP AND DRAPERIES

Some drapery will be provided under the Grandstand area; however Company owned displays and backdrops may be placed within their allotted vendor space. Certain restrictions may apply. If a vendor wishes to bring their own carpeting, it must be securely fastened to the floor. **TABLES, CHAIRS, LAMPS, EXTENSION CORDS OR TARPS ARE NOT PROVIDED.**

- ***NEW FOR 2019* The Grandstand will no longer be an enclosed vendor space. Each vendor must supply their own tent to protect goods from the weather. Tents, displays and products must be secured in the event of rain or high winds.**

Vendors Signature _____ Date _____

Your signature on this contract will be considered as proof that you have read and agreed to these rules and regulations.

SET UP SCHEDULE

Wednesday, Aug 28, 2019 1:00 p.m. – 8:00 p.m.

Thursday, Aug 29, 2019 9:00 a.m. – 12:00 p.m.

* **Vendors who do not set up within the scheduled time and have not made prior arrangements may forfeit rental fee.**

* **Vehicles will not be permitted on the grounds after 1:00 P.M. on Thursday.**

Vendor Hours

Thursday 6:00 p.m. – 10:00 p.m.

Friday 10:00 a.m. – 10:00 p.m.

Saturday 10:00 a.m. – 10:00 p.m.

Sunday 10:00 a.m. – 10:00 p.m.

Monday 10:00 a.m. – 8:00 p.m.

Vendors will be allowed access to their booth 1 hour prior to the above noted times before opening to the public.

All vendors must follow the above hours as a minimum guideline for opening and remain open at least one hour after evening Grandstand shows end (minimum 10:00pm).

ADMISSION GATES

Gates open to the public 3:30 p.m. Thursday and 8:00 a.m. Friday, Saturday, Sunday and Monday.

MOVE OUT SCHEDULE

Booths and exhibits must remain intact until 8:00pm on Monday, Sept. 2, 2019.

Vendors will be allowed to remove small articles from 8:00 p.m. until 10:00pm but vehicles are not permitted on grounds.

Vendors that pack up and leave before the move out schedule will not be invited back.

NO VEHICLES WILL BE PERMITTED ON THE GROUNDS BEFORE 10:00 p.m. MONDAY EVENING

Vendors may return on Tuesday Sept 3, 2019 at 9:00 a.m. until 4:00 p.m. for teardown. Vendors must arrange for the removal of their property under their own supervision.

Vendor packages will be available for pickup at Vendor Registration Booth on set up days.

VENDOR PASS POLICY

Vendor package includes your booth placement (volunteers will escort you) and up to 15 free passes per vendor spot. You may request 1 day passes or a 5 day bracelet (or any combination up to 15 passes)

Additional daily passes can be purchased at a reduced rate of \$7.00 if needed. It is the responsibility of the Vendor to purchase the additional passes PRIOR to the Fair. **Vendor staff who are not in possession of a pass will be charged gate admission and will not be reimbursed by the Fair for the cost of the ticket.**

PARKING AND DELIVERY VEHICLES

Vendor parking location will be indicated on map which will be included in your Vendor package. **Parked vehicles in unauthorized areas will be towed at the cost of the owner of the vehicle.**

Supply vehicles must enter the grounds through Gate #4 on Silver Street and proceed to the Livestock/Demo Car access gate. All supplies and deliveries must be concluded and vehicles removed to the parking area by 10 am to prevent possible injuries to visitors.

Should supplies be required during open hours, permission must be obtained from the Fair Management well in advance and will be subject to conditions and directions given.

HOLD HARMLESS AGREEMENT

I the lessee, shall indemnify and hold harmless the Paris Agricultural Society, their members, agents and employees from and against all claims, demands, losses, actions, suits or proceedings by any third parties that may arise out of, or may attribute to all operations performed by or carried out by the lessee, his agents, employees, or servants or anyone for whose acts he may be held liable howsoever caused.

All lessees MUST provide a certificate of insurance naming PAS additional insured – minimum \$2,000,000.00

(Please Print Name) _____

Certificate Of Insurance Yes or No

(Vendors Signature) _____

Date _____